Office of the Director

CENTRE FOR DISTANCE AND ONLINE EDUCATION

(Formerly School of Distance Learning and Continuing Education)

Kakatiya University (NAAC A+ Grade)

Warangal-506 009.

M.A./M.Com/MSW (Semester-II) Examination

(Academic Year: 2024-2025 & 2025-2026)

Semester	**:**	**I I**
Name of the Student	:	
Hall-Ticket Number	:	
Name of the Course	:	
Paper (Title)	:	
Mobile Number	:	
Email Address	:	
Study Centre Name	**:**	

Signature of the Student with date

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(Academic Year: 2024-2025 & 2025-2026)

Dear Student,

Read the following **Instructions** very carefully before writing and submitting of all your Assignments. Write all your details on every Cover Page of Each Paper (Assignment). Students of various PG Courses have to submit Assignments **I & II** for each semester. The Assignments consists of **20 marks** and Assignment – **II** consist **25 marks**

(Note: Assignment-II in place of Seminar for 25 Marks)
(Write topic name on top up of the page)

Instructions for Writing of Assignments:

1. Submission of Assignments is **Compulsory**.
2. Each Assignment-I should be written in **15-20 Pages. (Attach Question Paper)**
3. Assignment-II should be written in **15-20 Pages. (Attach Question Paper)**
4. Write answers clearly and visibly on **A-4 size only.**
5. Assignment should be written **ONE SIDE OF THE PAPER only.**
6. Assignment should be in student's own handwriting.
7. Printed/Carbon copies or computer print-outs **Will not be Accepted.** Any irregularity will be viewed seriously and the assignments will be **rejected.**
8. You can use CDOE (SDLCE) course material or other relevant Articles/Books for writing the assignments **I & II.**
9. Submit Assignment **I & II** separately with tape binding or spiral binding **only**.
10. Each Assignment **I & II** should be with a cover page. Write All Your Details in **Capital Letters on the cover page.**
11. Students those who fail to submit their assignments are **not allowed** write **SEMESTER EXAMS.**
12. **Submit** all your Assignments at your Study Centre (or) Room No. 7, **CDOE (SDLCE), KU only**.
13. **Last date for Submission of Assignments I & II is: 10-11-2026. Assignments will not be Accepted, After the Due Date.**
14. For any sort of doubts or queries in writing the assignments, students can contact the Coordinators of your center or **course-In-Charge of CDOE (SDLCE), KU.**
15. You may contact CDOE Enquiry Counter/directly or call **0870-2461480 , 0870-2461490**

From **10.30 am** to **4.30 pm** on all working Days.

Sd/-
DIRECTOR

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ASSIGNMENT-I

M.A PUBLIC ADMINISTRATION Semester-II Examination (2024-2025 & 2025-2026)

Paper-I: ADMINISTRATIVE THEORY - II

Answer any *FIVE of* the following questions. **5x4=20 Marks**

1. Explain the Structural-Functional Frame of Organizational Theory.
2. Write a short note on Organizational Psychology.
3. Explain Martin Albrow's Modern Theory of Bureaucracy.
4. Write a short note on Robert Dahl's Science of Public Administration.
5. Explain F.W. Riggs' Systems Theory and Ecological Perspective.
6. Write a short note on Herzberg's Two Factor Theory.
7. Explain Chris Argyris' contribution to Integrating the Individual and Organization.
8. Write a short note on the Minnowbrook Perspective of New Public Administration.
9. Explain Yehezkel Dror's Public Policy Approach.
10. Write a short note on the Public Choice School of Vincent Ostrom (New Public Management).

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ASSIGNMENT-I

M.A PUBLIC ADMINISTRATION Semester-II Examination (2024-2025 & 2025-2026)

Paper-II : HUMAN RESOURCE MANAGEMENT

Answer any *FIVE of* the following questions. **5x4=20 Marks**

1. Explain the Meaning, Nature and Importance of Human Resource Management.
2. Distinguish between Personnel Management and Human Resource Management.
3. Explain the Concepts, Objectives and Importance of Human Resource Planning.
4. Write a short note on Placement and Induction.
5. Explain the Concept of Performance Appraisal.
6. Explain the Objectives and Importance of Performance Appraisal.
7. Explain the factors influencing Compensation.
8. Write a short note on Motivation and Morale.
9. Explain the Concept, Scope and Importance of HRD.
10. Write a short note on Self-Directed Learning and Behaviour Modeling.

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ASSIGNMENT-I

M.A PUBLIC ADMINISTRATION Semester-II Examination (2024-2025 & 2025-2026)

Paper-III : ORGANIZATIONAL BEHAVIOUR

Answer any *FIVE of* the following questions. **5x4=20 Marks**

1. Explain the Concept, Scope and Importance of Organizational Behaviour.

2. Explain the Models of Organizational Behaviour - Cognitive, Reinforcement and Psycho-Analytical Models.

3. Explain the Importance of Individual Behaviour.

4. Write a short note on Frustration and Alienation - Defense Mechanisms.

5. Explain the Importance of Group Behaviour.

6. Explain the Concept of Team Building and Team Creation.

7. Explain the approaches of Leadership Theories and Leadership Styles.

8. Explain the Importance and Types of Communication, and the Barriers of Communication.

9. Explain the Factors responsible for Organizational Change and the Resistance to Change.

10. Write a short note on Sensitivity Training and Rational Training.

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ASSIGNMENT-I

M.A PUBLIC ADMINISTRATION Semester-II Examination (2024-2025 & 2025-2026)

Paper-IV: GLOBAL ORGANIZATIONS & DEVELOPMENT

Answer any *FIVE of* the following questions. **5x4=20 Marks**

1. Explain the Meaning and Approaches to Development Theories.
2. Explain Globalization as a Strategy of Development.
3. Explain the role of the World Bank in global development.
4. Write a short note on Multi-National Corporations.
5. Explain the role of the Indian Labour Organization (ILO).
6. Write a short note on the South Asian Association for Regional Cooperation (SAARC).
7. Explain the Basic Needs Model and Agrarian Reforms as Development Models.
8. Write a short note on the role of NGOs in the implementation of development programmes.
9. Explain the Poverty Alleviation Initiatives in India.
10. Write a short note on Reforms in the Banking and Insurance Sector.

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ASSIGNMENT-I

M.A PUBLIC ADMINISTRATION Semester-II Examination (2024-2025 & 2025-2026)

Paper-V: RESEARCH METHODOLOGY IN SOCIAL SCIENCES

Answer any *FIVE of* the following questions. **5x4=20 Marks**

1. Explain the Nature and Importance of Social Science Research.
2. Write a short note on the Problem of Objectivity in Social Science Research.
3. Explain the steps involved in the Selection of a Research Topic or Problem.
4. Write a short note on the Importance and Sources of Hypothesis.
5. Distinguish between Questionnaire and Interview as tools of data collection.
6. Write a short note on Observation Tools.
7. Explain the important Sampling Methods used in Social Science Research.
8. Write a short note on Scales of Measurement.
9. Explain the Principles of Report Writing and the various Methods of Report Writing.
10. Write a short note on Footnotes, References, Bibliography and Indexing.

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ASSIGNMENT-II

(Note: Assignment-II is in place of Student Seminar for 25 Marks)

M.A PUBLIC ADMINISTRATION Semester-II Examination (2024-2025 & 2025-2026)

Note: Answer any ONE TOPIC of the following. 25 Marks

1. Critically examine the Structural-Functional framework as an approach to the study of organizations. How far does it explain organizational behaviour in public administration?
2. Discuss Martin Albrow's modern theories of bureaucracy. How do they differ from the classical Weberian model of bureaucracy?
3. Explain F.W. Riggs' ecological perspective on public administration. Evaluate its relevance to the study of administration in developing societies.
4. Analyse the contribution of the Minnowbrook Perspective to New Public Administration. How did it challenge traditional public administration theory?
5. Examine Vincent Ostrom's critique of traditional public administration and his contribution through the Public Choice School / New Public Management.
6. Define Human Resource Management. Distinguish between Personnel Management and HRM, and discuss the evolution of HRM in India.
7. Describe the process of Human Resource Planning. Discuss the importance of recruitment and selection in acquiring human resources.
8. Explain the objectives, importance, and methods of Performance Appraisal. What are its limitations in public organizations?
9. Critically evaluate the theories of motivation advanced by Maslow, Herzberg, McGregor, and Alderfer. How far are they applicable in organizational settings?
10. Discuss the concept, scope, and importance of Human Resource Development (HRD). Examine the role of on-the-job and off-the-job training in HRD.

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