



School of Distance Learning and Continuing Education
NAAC-Grade: A+: Kakatiya University-Warangal-506 009.

Bachelor of Library and Information Science (BLISc.)
(Academic Year: 2023-2024)

BLISc-Semester-I: Assignment-I

Dear Student, *Read the following Instructions very carefully before writing and submitting of all your Assignments.* Write all your details on every Cover Page of Each Paper. (Example: Paper-III: Information Sources and Services)

Instructions For Writing of Assignments.

1. Submission of Assignments is **Compulsory**.
2. Each Assignment should be written in **15-20 Pages. Question Paper also be attached.**
3. Write answers clearly and legibly on **A-4 size ONLY.**
4. Assignments should be written **ONE SIDE ONLY.**
5. Assignments should be in student's own handwriting.
6. Printed/Carbon copies or computer print-outs **Will Not Be Accepted.** Any irregularity will be viewed seriously and the assignments will be **Summarized Rejected.**
7. While writing the assignments, you can use SDLCE course material or other relevant Articles/Books.
8. Each Assignment submit separately with a File Tag/Thread **ONLY. Do Not Use Staple.**
9. Each Assignment Should be with a cover page. The cover pages are also ATTACHED in this Booklet at the End. Write All Your Details with **Capital Letters.**
10. Student/s those who fail to submit their Assignments, they will be submit **Next Year Only.**
11. **Submit** all your Assignments at **SDLCE ONLY**, Not Any Study Center/s.
12. **Last date for Submission of Assignments: 30th July, 2024. No Assignments Will Not Be Accepted, After the Due Date.**
13. If need any kind of help, with regard to these writing of assignments, you may be contact, course-In-Charge, SDLCE, KU.
14. You may consult SDLCE Enquiry Counter/ or call 0870-2461480/0870-2461490 between **10.30 AM to 4.30 PM** on **All Working Days Only** and Email also. (See SDLCE website)

DIRECTOR

Paper I: LIBRARY AND SOCIETY

(Maximum Marks=20)

Section-A: (Essay Types Questions)

Note: Answer any **TWO** Questions. Each Question carries *Five* Marks. 2 x 5 = 10 Marks.

1. Describe five laws of library science how the second law can be implicated in libraries
2. Describe important characteristics and benefits of library legislation
3. Define academic libraries and discuss the objectives and functions of University libraries
4. Discuss the activities and services provided by NASSDOC & DESIDOC

Section – B

Note: Write Short Notes on any **FIVE** of the following.

5x2=10 Marks.

1. Extension Services
2. Library pilgrimage
3. Library Cess
4. ILA
5. IFLA
6. National Library
7. UNESCO
8. Professional Ethics

Paper II – LIBRARY MANAGEMENT

(Maximum Marks=20)

Section-A (Essay Types Questions)

Note: Answer any **TWO** Questions. Each Question carries *Five* Marks. 2 x 5 = 10 Marks.

1. Define management? Describe need for application of management principles of library and information centers.
2. What is “stock verification”? Explain its importance and various methods of stock verification.
3. Write a critical essay on book selection principles.
4. Define budget? Explain its functions and types of budgets.

Section-B:

Note: Write Short Notes on any **FIVE** of the following. **5x2=10Marks**

- | | |
|--|---|
| 1. Levels of Management. | 2. Book selection tools. |
| 3. Reference section. | 4. Library furniture. |
| 5. Human Resource Planning. | 6. Define Charging and Discharging methods. |
| 7. Problems in Acquisition of Periodicals. | 8. Types of library committees. |

Paper III: Information Sources and Services

Section-A: (Essay Types Questions)

Note: Answer any **TWO** Questions. Each question carries **Five** Marks. **2 x 5 = 10**

1. What is Information? Explain its Need and Purpose..
2. How many types of Information Sources? Discuss about the Primary Sources.
3. Explain about SDI and CAS. Draw SDI diagram.
4. Write an essay on Document Delivery Services (DDS) and Translation Services.

Section-B

Note: Write Short Notes on any **FIVE** of the following.

Marks: 5x2 = 10

1. Dictionaries
2. Year Books
3. Encyclopedia
4. Any 5 Geographical Sources
5. Bibliography
6. Almanac
7. Reference Sources
8. Short Range Reference Services

Paper-IV: COMPUTER APPLICATIONS IN LICs (Theory)

Section-A:
(Essay Types Questions)

Note: Answer any **TWO** Questions. Each question carries **Five** Marks. **2 x 5 = 10**

5. Describe the Various types of Computer Classification?
6. What is Software? Explain Different types of Software”
7. Explain in detail automation of library House- Keeping Operations using SOUL?
8. Describe the Classification of Computer Networks with diagram?

Section-B:

Note: Write Short Notes on any **FIVE** of the following.

5x2=10Marks

9. Write short notes on any four of the following:

1.CDS - ISIS

5. Input Output Devices

2. DELNET

6. Resource Sharing.

3. OPAC

7. ERNET

4. WAN

8. CAS

SCHOOL OF DISTANCE LEARNING AND CONTINUING EDUCATION
(SDLCE)-Kakatiya University (NAAC Grade: A+)- Warangal-506 009.

BLISc-Semester-I

(Academic Year: 2023-2024)

Assignment-I

Paper-I:

Library and Society

Name of the Student :

Admission No. /Hall Ticket No. :

Date of Submission :

Mobile No. :

Email ID (capital letters) :

Signature of the Student with date:

School of Distance Learning and Continuing Education (SDLCE)-
Kakatiya University (NAAC Grade: A+)-Warangal-506 009.

(Academic Year: 2023-2024)

BLISc-Semester-I

Assignment-I

Paper-II:

LIBRARY MANAGEMENT

Name of the Student :

Admission No. /Hall Ticket No. :

Date of Submission :

Mobile No. :

Email ID (capital letters) :

Signature of the Student with date:

School of Distance Learning and Continuing Education (SDLCE)-
Kakatiya University (NAAC Grade: A+)- Warangal- 506 009.

(Academic Year: 2023-2024)

BLISc-Semester-I

Assignment-I

Paper-III

Information Sources and Services

- Name of the Student :
- **Admission No. /Hall Ticket No.** :
- Date of Submission :
- Mobile No. :
- Email ID (capital letters) :

Signature of the Student with Date:

School of Distance Learning and Continuing Education (SDLCE)-
Kakatiya University (NAAC Grade: A+)- Warangal- 506 009.

(Academic Year: 2023-2024)

BLISc-Semester-I

Assignment-I

Paper-IV:

Information and Communication Technology In LICs (Theory)

Name of the Student :

Admission No. /Hall Ticket No. :

Date of Submission :

Mobile No. :

Email ID (capital letters) :

Signature of the Student with Date

SAMPLE/MODEL ASSIGNMENT