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THE PEOPLE'S
UNIVERSITY

Dr. Vikas Gupta
Director, DEC

F.No.DEC/KU/WGL/AP/2010/6775
Dated: 24.08.2011

To

The Director
School of Distance Learning and Continuing Education
Kakatiya University
Vidyarayapuri
Warangal-506 009
Andhra Pradesh

Sub: Recognition of Kakatiya University, Warangal, Andhra Pradesh, by the Distance Education Council for offering programmes through distance mode - reg.,

Dear Sir/Madam,

With reference to your application seeking recognition of Distance Education Council for offering programmes through distance education mode, an Expert Committee was constituted comprising nominees of UGC, AICTE and DEC, which visited your Institution and submitted its recommendations. The recommendations of the Expert Committee were placed before the Distance Education Council in its 38th meeting. Based on the decision of the Distance Education Council, I have been directed to inform that your University/Institution has been accorded recognition for a period of three academic years w.e.f. academic year 2011-12 to academic year 2013-14 for offering following programmes through distance education mode:

PROGRAMMES RECOMMENDED

S.No.	Programme	Duration	Eligibility
1.	Certificate in Library and Information Sciences	6 months	Intermediate(10+2)
2.	Certificate in Communication Skills in English	6 months	Intermediate (10+2)
3.	B.A.	3 years	18 years for those who have no formal educational qualification but have passed the eligibility test of this university/Inter (10+2)
4.	B.Com	3 years	18 years for those who have no formal educational qualification but have passed the eligibility test of this university/Inter (10+2)
5.	B.Com – Computer	3 years	18 years for those who have no formal educational qualification but have passed the eligibility test of this university/Inter (10+2) with Commerce/Science

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दूरस्थ शिक्षा परिषद
Distance Education Council
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6.	M.A. – English	2 years	Bachelor degree with a subject concerned
7.	M.A. – Telugu	2 years	Bachelor degree with a subject concerned
8.	M.A. – Sanskrit	2 years	Bachelor degree with a subject concerned
9.	M.A.- Hindi	2 years	Bachelor degree with a subject concerned
10.	M.A.- Urdu	2 years	Bachelor degree with a subject concerned
11.	M.A. – Economics	2 years	Bachelor degree with a subject concerned
12.	M.A.- Political Science	2 years	Bachelor degree with a subject concerned
13.	M.A. – Public Administration	2 years	Bachelor degree with a subject concerned
14.	M.A.- History	2 years	Bachelor degree with a subject concerned.
15.	M.A. Rural Development	2 years	Any Bachelor Degree (PG in Personnel Management and Industrial Relations)
16.	M.A. – Sociology	2 years	Any Degree
17.	M.A. – HRM	2 years	Any Bachelor Degree (PG in Personnel Management and Industrial Relations)
18.	M.Com	2 years	Bachelor degree with a subject concerned
19.	M.A./M.Sc – Mathematics	2 years	Bachelor degree with a subject concerned
20.	M.Sc – Environmental Sciences	2 years	Graduate in Science/Engineering
21.	M.Sc.- Physics	2 years	Graduation with concerned subject and should have secured merit in Entrance Exam
22.	M.Sc - Botany	2 years	Graduation with concerned subject and should have secured merit in Entrance Exam
23.	M.Sc – Zoology	2 years	Graduation with concerned subject and should have secured merit in Entrance Exam
24.	M.Sc – Chemistry	2 years	Graduation with concerned subject and should have secured merit in Entrance Exam
25.	BLISc	1 year	Any Bachelor Degree
26.	B.C.J.	1 year	Any Bachelor Degree

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27.	B.B.M.	3 years	Inter (10+2) with Commerce/Science
28.	M.C.J.	1 year	Merit obtained in B.C.J.
29.	Executive MBA	2 years	Any Bachelor Degree & Merit obtained in ICET and in-service candidates
30.	LLM	2 years	LLB Degree with 45% aggregate marks (Merit obtained in qualifying exam)
31.	MA/M.Sc – Psychology	2 years	Any Bachelor Degree
32.	PGDCA	1 year	Any Bachelor Degree preferable for Employees
33.	PGDGC	1 year	BA/B.Sc Psychology/M.A./M.Sc Psychology
34.	PGDBM	1 year	Any Bachelor Degree

The following six programmes may be offered from the Academic session 2012-13 subject to the completion of the appointment of one exclusive faculty per programmes, development of course material and establishing necessary student support services and after obtaining approval from the AICTE and NCTE as per the requirement of these programmes.

Sl. No.	Programme	Medium of Instruction	Duration	Eligibility
01.	B.Sc. (Maths, Statistics & Computer Science)	English	3 years	10+2 with Maths as a compulsory subject
02.	MTM (Master of Tourism Management)	English	2 years	Any Graduate
03.	*M.Ed. (Master of Education)	English/Telgu	2 Summers	2 Years in-service teachers with B.Ed.
04.	PG Diploma in Soft Skills & Personality Development	English	1 Year	Any Graduate
05.	PG Diploma in Retail Management	English	1 Year	Any Graduate
06.	PG Diploma in Financial Services	English	1 Year	Any Graduate

*The programmes are technical/professional in nature, they require approval from the concerned Statutory Councils. Technical, Engineering programmes require AICTE and NCTE recognition. Any other professional degree requires approval from the concerned Statutory Councils. Hence, the approval accorded by the DEC is conditional subject to the approval of the AICTE, NCTE and any other Statutory Councils. It will be the responsibility of your Institution to seek prior approval from the concerned statutory Councils/regulatory bodies, wherever required.

A. **The recognition to above programmes is subject to the compliance of the following by the University.**

i) The University shall offer only those programmes through distance mode which are on offer in the
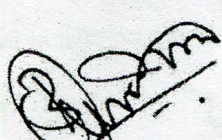
face-to-face/ regular mode and approved by the Distance Education Council as mentioned in this letter. The University will not offer any other programme through distance mode other than those approved by the Distance Education Council.

ii) The University shall appoint at least one faculty per each programme exclusively in the Directorate of Distance Education, satisfying the basic eligibility requirements of UGC/AICTE to support the distance mode programmes.

iii) The University shall provide extensive and intensive training in ODL pedagogy to the faculty, coordinators, academic counsellors and administrative staff of the Directorate.

iv) The University shall develop the criteria for establishing study centres, appointment of academic counsellors and support staff at the study centres.

v) The University shall prepare manuals on evaluation and examination, conduct of practicals, project work and admission process etc.

vi) Use of ICT for the delivery of distance education programmes may be initiated.

vii) The existing University library should be strengthened by including books and journals related to the distance education.

viii) The University should constitute an advisory board for Directorate of Distance Education with a representative of DEC as its member.
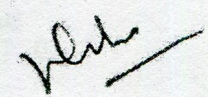
B. The University/Institution may note that:

1. The Institution will offer only such programmes through distance mode which are offered by the Institution through regular face-to-face mode and approved by the Distance Education Council as mentioned in this letter. The Institution will not offer any other programme though distance mode other than those approved by the Distance Education Council.

2. Programmes in the areas of Health, Nursing, Dentistry, Management, Computers and allied areas may be offered with the approval of the statutory councils/regulatory bodies, wherever required.

3. It will be the responsibility of the Institution to follow the norms prescribed by the regulatory bodies, and seek their approval, wherever required.

4. The nomenclature of the programmes should be strictly as prescribed by the UGC/AICTE and approved by the Distance Education Council.

5. The eligibility conditions and duration of programmes will be as per the DEC norms and for professional and technical programmes as per the norms laid down by the AICTE. No admission to MBA, PGDBM and MCA programmes can be done without ensuring that that the student has secured a valid score in the entrance test examination for this purpose.

6. The Institution shall limit admission to maximum 60 seats per programme per Study Centre for Management, Computer & IT, and Allied Health Sciences programmes. For laboratory/Practical work, the institution can have a maximum of 30 students in a batch subject to maximum 60 students per Study Centre. The Study Centre be owned by the University and should be opened with the approval of EC/BOM of the University concerned.

7. The Institution should have at least one full time faculty member exclusively for coordinating each programme at the Headquarters.

8. The territorial jurisdiction for offering programmes through distance mode will be as per the decision taken in the 35th Meeting of the Distance Education Council. In its 35th meeting the Council noted that distance education and online education cannot have the Territorial Jurisdiction. In case of Central Universities and the State Universities, the Territorial Jurisdiction will be as per their Acts and Statutes for offering programmes through distance mode. The Territorial Jurisdiction in case of Deemed Universities will be as per UGC, which mandates the prior approval of the UGC for opening Centres / off Campus Centres outside the Headquarters. The Territorial Jurisdiction in case of Private Institutions (other than Universities) will be as decided by the Joint Committee, which has decided that the territorial jurisdiction for the institutions (both private as well as Govt funded) shall be the Headquarters, and in no case outside the State.

9. The territorial jurisdiction for offering programmes through distance mode by your institution shall be the head quarters of the University as per the notification of the UGC and as per DEC norms.

10. The Distance Education Council prohibits franchising of Study Centres. Thus, your Institution will not franchise any Study Centre in any part of the country or abroad.

11. The Institution's management of the distance education programmes will be open for review and inspection from time to time by DEC to provide inputs for further improvement or as deemed necessary. The academic norms of the programmes shall be under monitoring and regulation by the concerned regulatory authorities.

12. For Management and Computer Science programmes, the Institution should also note that:

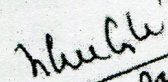- The programme should have a mandatory internship of six months;

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- Institute/University concerned should seek accreditation from National Board of Accreditation as per prevailing rules;
- Institute/University concerned should have concerned Department and the conventional universities should have on campus programme on offer;
- Institute/University concerned should not have advertised for the programmes before receiving the approval letter;
- Institute/University concerned should disclose, on line, in public domain the details of the student admitted, centre-wise, as per the format to be prescribed by AICTE;
- Institute/University concerned should ensure delivery of the course material on-line with in one year of the date of approval.

It may be noted that before launching the programme the Institution should submit an affidavit within 30 days from date of issue of this letter that it agrees to and will abide by all terms and conditions contained in this letter. In case, the DEC does not receive the affidavit within 30 days from date of issue of this letter, the approval accorded to your Institution will be considered as withdrawn. Further, if it is found that the Institution is flouting any norms, then the recognition accorded to your Institution will be withdrawn without any notice.

Thanking you.

Yours sincerely,

(Vikas Gupta)
Director (DEC)

Copy to:

1. Concerned File
2. Guard File

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